



Saint Paulinus CE Primary School

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Head of School Miss K Salisbury BA (Hons)

27 September 2021

Dear Parent/Carer,

New Parent Governor Required

A vacancy has arisen for a parent governor on our Local Governing Board (LGB). I am writing to invite you to stand for election or to nominate someone with parental responsibility for a child at the school to do so.

The St Paulinus LGB is responsible for both the conduct of the school and for promoting high standards and is made up of; parent, staff and foundation governors. Our governors come with a range of experiences and perspectives, and we encourage each governor to bring their own individual view to any matter that needs to be discussed/ addressed.

The main role of a school governor is to contribute to the work of the governing board in ensuring high standards of achievement for all children and young people in the school, contribute to strategic discussions and hold senior leaders to account by monitoring school performance and ensuring money is well spent. In order to be a school governor it is crucial that you are:

- committed to improving the education and welfare of all our pupils
- confident in the role of governor (training will be offered as part of the role)
- committed to the school's vision and ethos
- committed to ask challenging questions and join in with courageous conversations
- able to foresee change and risk assess to ensure the school can adapt
- confident to discuss a range of issues (some sensitive) with determination, professionalism and confidentiality

Being a member of our LGB is an exciting opportunity. We have some experienced governors and some who are new to the role.

If you think this is a role you would like to apply for please contact the school office to arrange an informal meeting with the Head of School. During the meeting, we will discuss what the school can offer you, what you can offer our team of governors and how to complete the nomination form. If you wish to nominate another person, please seek their prior consent.

If there is more than one nomination, the election will be by secret ballot. If that is necessary, voting papers will be sent to all parents together with details of the ballot procedure.

Deadline for returning nomination forms is **Monday 11th October** so please contact the school office as soon as possible if you are interested. We are really looking forward to hearing from you.

Yours faithfully,

A handwritten signature in black ink, appearing to read 'K Salisbury', written over a light blue rectangular stamp.

Miss K Salisbury
Returning Officer
Head of School